

TENDER NOTICE
NO.SLIC/H&AI/P&GS/002/2016

REQUEST FOR PROPOSAL
HIRING OF NON-GOVERNMENT ORGANIZATION (NGO)

State Life Insurance Corporation of Pakistan intends to engage NGO/NGOs to undertake Health Card Distribution and awareness dissemination regarding Health Insurance Scheme in the 25 districts of KP for implementing Social Health Protection Initiative Phase II of Government of Khyber Pakhtunkhwa.

Bidding will be conducted under the "PPRA" Rules (Single Stage two Envelopes Procedure). A Complete set of bidding documents can be obtained from the office of the Incharge P&GS, Health & Accident Insurance Peshawar Zone, 2nd Floor, State Life Building, 34th The Mall, Peshawar Cantt, free of cost during office hours on working days (Monday to Friday). No tender document will be issued on the date fixed for opening of the Bids.

The NGOs are also required to furnish along with their application for issuance of Bidding Documents, the following information/ documentary evidence;

- i. Written request/ application on company letter head along with company profile.
- ii. Copy of valid registration certificate as an NGO from Government department.
- iii. Copy of Income Tax and Sales Tax Registration Certificate.

The technical and financial proposals should be sealed in two separate envelopes and be placed in 3rd outer envelope. The name of the bidder and tender description (Name and technical or financial proposal) shall be clearly marked on all envelopes. Tender should be dropped in the tender box kept in the office of Incharge P&GS, Health & Accident Insurance Zone, 2nd Floor, State Life Building, 34th The Mall, Peshawar Cant. on or before 13/08/2016 till 3:00 PM. The Technical Proposals shall be opened on same date at 3:30 PM in the presence of bidders or their representatives who may like to attend the session. In case of any unforeseen reasons, unrest, or force majeure on the bid submission/opening date, the tender shall be opened on the next working day at the same place and time. After the evaluation & approval of the Technical Proposals, Financial Proposals of the technically responsive bids shall be publicly opened at a time, date and venue, communicated to the qualified bidders in advance.

The Bids shall remain valid for a minimum period of 90 days from the date fixed for submission of the Bids. Incomplete or conditional bids shall not be considered responsive. These tenders are only invitation to offer and State Life reserves the right to reject all tenders as per PPRA Rules. Further, personal canvassing, recommendation or unauthorized practices for getting the Contract will also disqualify the bidders. The Tender Notice is also available at PPRA www.ppra.org.pk and State Life Insurance Corporation of Pakistan Websites www.statelife.com.pk

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